



## American Board of Psychiatry and Neurology, Inc.

A Member Board of the American Board of Medical Specialties (ABMS)

### Withdrawing from an Examination

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#### **Candidates withdrawing from an examination:**

The examination fee, less a non-refundable \$500 evaluation/processing fee, is refunded to candidates withdrawing from an examination, provided the President and CEO of the Board is notified in writing no less than one week prior to the first date of the examination date range. Failure to notify the Board in writing no less than one week prior to the first date of the examination date range results in forfeiture of all examination fees.

### Inability to Sit for an Examination

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#### **Candidates unable to sit for an examination on the scheduled date:**

Candidates who are unable to sit for the examination on the date that they have scheduled must first contact Pearson VUE no less than 24 hours in advance of their appointment to reschedule the examination. If Pearson VUE is unable to reschedule the examination date, candidates should then contact the Board office to determine the availability of rescheduling opportunities. Candidates may be rescheduled, provided there is still an opening in the testing date range. These candidates may be required to pay an additional \$200 seating fee. If there is no other date available in the testing date range, they must sit for the originally scheduled date or forfeit their fees.